



# ABANA

The ABANA Affiliate Loans & Grants Program  
Artist-Blacksmith's Association of North America,  
Inc.

259 Muddy Fork Road

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## THE ABANA AFFILIATE LOANS & GRANTS PROGRAM

### Purpose

Since its founding in 1973, ABANA has been committed to the education of its members. The purpose of the ABANA Affiliate Loans & Grants Program is to provide financial support to ABANA Affiliates sponsoring visiting artists for educational purposes such as conferences or workshops.

### 1. Criteria for Selection & Funding

In reviewing applications, the ABANA Affiliate Loans & Grant Committee will consider but not be limited to reviewing the following items:

- Documentation of the talent and skills of the visiting artist in blacksmithing and the smith's ability to demonstrate that talent and skills in an educational environment.
- The demonstration by the sponsoring affiliate as to how the grant will allow the affiliate to achieve its educational goals, such as allowing the event to occur at all, underwriting the visiting smith's travel budget, decreasing the attendance fee and thus allowing more members to attend, underwriting student attendance fees at a decreased cost, etc.
- Evidence of a plan to disseminate the information from the event to the affiliate membership and the blacksmithing community by publication of articles covering the event in the affiliate newsletter and submission of such articles to ABANA publications and the Affiliate Loans & Grant Committee.

ABANA Affiliate Loans & Grant Committee will provide funds for support of an ABANA Affiliate educational event. The maximum amount of funding for this grant is \$600.00

### 2. Responsibilities of Recipient

### Affiliate

As a condition of receiving an ABANA Grant, the affiliate is required to share the learning from this event as outlined in the third point listed in Section 1. The use or disposition of any demonstration pieces resulting from the event is the responsibility of the affiliate and the visiting artist. The event is to be open to any person with an interest in blacksmithing regardless of ABANA Affiliate membership or ABANA membership status.

### 3. Deadlines

To be considered for a grant, the grant application must be mailed to the ABANA Central Office, *postmarked* by the following dates:

- January 2
- April 1
- July 1
- October 1

Exceptions to this rule will only be made for applicants who need immediate consideration and in extraordinary circumstances, as outlined by the ABANA Affiliate President and approved by the Loans & Grant Committee and the President of ABANA. Electronic applications are not accepted at this time.

Winners will be notified of grants within one month of the above application deadlines either by voice, e-mail or surface mail. Funds will be sent to the recipient within two weeks after the notification.

#### **4. Guidelines and Instructions**

Along with the ABANA Affiliate Loans & Grants Program Application Form, applicants must include:

- Resume of the visiting artist, including training, images of recent works and educational experience at workshops and conferences.
- A description of the event, including date, time, location and program.
- Plan for sharing the results of the event with the affiliate membership and the blacksmith community at large.

Recipients of previous ABANA Affiliate Loans & Grants are not eligible to submit another application for two years after the completion of the event and submission of articles to either *The Anvil's Ring* or *Hammer's Blow* and submission to the Scholarship Committee.

Partial or improperly completed applications will be rejected without review. Rejected applications will be considered no sooner than the next application deadline. Be sure your application is in order, as there will be no exceptions to this requirement.

Application materials will not be returned unless return postage is included with the application.

Mail all applications to:

*The ABANA Scholarship & Grants  
Committee  
Artist-Blacksmith's Association of North  
America, Inc.  
259 Muddy Fork Road  
Jonesborough, TN 37659*

**ABANA Affiliate Loans & Grants Application Form**

*Please print or type all application materials clearly. This form may be completed in electronic form, but must be submitted as hard copy.*

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A. Affiliate \_\_\_\_\_

Individual Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City, State & Country if other than U.S. \_\_\_\_\_

\_\_\_\_\_

Zip + 4 (or Postal Code) \_\_\_\_\_

Contact Info—Day, Night and Fax Telephone Number(s) / E-mail address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

B. Have you applied for an ABANA Loan or Grant before?  No  Yes \_\_\_\_\_ Date:

C. 501(C)(3) number (if applicable): \_\_\_\_\_

Number of current affiliate members: \_\_\_\_\_

Number of ABANA members in the affiliate: \_\_\_\_\_

\_\_\_\_\_

D. Describe the event or program. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (attach further information as necessary).

E. Define your affiliate's objectives in undertaking this event, e.g. how will it allow your members to enhance their blacksmithing techniques, improve your design capabilities and further the education of the blacksmithing community? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ attach further information as necessary).

**F. FINANCIAL WORKSHEET**

AVAILABLE FUNDS

Affiliate Contribution Towards the Program Cost: \$ \_\_\_\_\_

Other Sources of Support—

List Source and Amount: \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Amount Requested from ABANA: \$ \_\_\_\_\_

**Total Resources** \$ \_\_\_\_\_

AFFILIATE EXPENSES

Visiting Artist's Fees \$ \_\_\_\_\_

Travel \$ \_\_\_\_\_

Housing \$ \_\_\_\_\_

Meals \$ \_\_\_\_\_

Other—Please List: \_\_\_\_\_ \$ \_\_\_\_\_

**Total Expenses** \$ \_\_\_\_\_

G. Application Checklist:  Demonstrator Resume \_\_\_\_\_  Support Materials \_\_\_\_\_

H. \_\_\_\_\_

\_\_\_\_\_  
*Affiliate President's signature* *date*

\_\_\_\_\_  
*Grant Applicant Signature (if different from Affiliate President)* *date*

The signature of the Affiliate President indicates the acceptance of the above described conditions of the grant application.

*Last update: March, 2011*